

Ticket Captains Responsibilities

Ticket Captains – These individuals are selected by the pastor of each church to sell banquet tickets.

- Schedule time to introduce the Crusade Banquet to your church and sell tickets at appropriate locations and times. Introduce Ticket Captains to your congregation.
- Place announcements of banquet information in your church bulletin and worship center screens.
- Display banquet posters in prominent locations within your church facility.
- Distribute any publicity material provided by the **Banquet Committee**.
- Sell as many tickets as possible to the **Crusade Banquet**. Recruit key leaders in your church and community to attend (i.e., deacons, Sunday school leaders, Christian business leaders, etc.). **The purpose is not to just sell a ticket; you want to ensure attendance.**
- **Please remember that all checks should be payable to GO TELL Crusades, Inc.**
- Move outside the church with ticket sales – friends, family, civic groups, news media, teachers, political and business leaders, public safety officials, etc.
- Tables may be sold to sponsors for \$200 to \$500. However, remember that each seat should be filled.
- Keep a record of the name, address, email and telephone number for each ticket sold on the **Ticket Sales Record**.
- Confirm the reservation with those who bought tickets three to five days before the banquet. If anyone says they cannot come, encourage them to give the tickets to someone who will attend. **Remember that the purpose is to fill the seat with someone who will catch the Crusade vision and make a commitment to be involved.**
- Turn in all money and remaining tickets by the appointed deadline to the Banquet Chairman/Finance Team.